

Chapter Board Retreat

Dates Options, in order of preference:

- (1st) August 4-6, 2017
- (2nd) July 28-30, 2017
- (3rd) July 21-23, 2017

Agenda:

Friday
6:00 Working Dinner

Overnight Accommodations

Saturday
7:00 Breakfast
8:00 Meeting
12:00 Lunch
1:00 Meeting
6:00 Dinner

Overnight Accommodations

Sunday
7:00 Breakfast
8:00 Meeting
12:00 Adjourn

Attendance:
9 Attendees

SPECIFICATIONS

Overnight Accommodations

- 9 complimentary, single sleeping rooms for 2 nights (Friday & Saturday)

Meeting Requirements and Meals

- Complimentary meeting space for 9 people, conference style
- Friday: dinner for 9 ppl
- Saturday: AM/PM refreshments, breakfast and lunch for 9 ppl
- Sunday: AM refreshments, breakfast for 9 ppl

Audio / Visual Requirements

- Complimentary A/V
- Complimentary internet access for meeting for 9 people
- LCD Projector and Screen
- Flip Chart and Markers

Other Information to Include

- Complimentary or discounted parking
- Indicate if shuttle service to/from metro is provided (List costs if applicable)

Host Receives

- Three complimentary supplier admissions to Chapter Monthly Meetings
- Property Logo on NATCAP website under Sponsors
- Opportunity to conduct site tours for Board Members

Send Proposals to Chapter President by May 31, 2017

- Jesse Strauss, president@sgmpnatcap.org
- Proposals due May 31, 2017
- Decisions made by June 9, 2017